

ISO/IEC JTC 1/SC 2
Coded Character Sets
Secretariat: [Japan \(JISC\)](#)

DOC. TYPE	Resolutions	
TITLE	Resolutions Adopted at the Nineteenth Meeting of ISO/IEC JTC 1, 25-29 October 2004 in Berlin, Germany [JTC 1 N 7665]	
SOURCE	JTC 1 Secretariat	
PROJECT		
STATUS	For information.	
ACTION ID	FYI	
DUE DATE		
DISTRIBUTION	P, O and L Members of ISO/IEC JTC 1/SC 2 ; ISO/IEC JTC 1 Secretariat; ISO/IEC ITTF	
ACCESS LEVEL	Open	
ISSUE NO.	202	
FILE	NAME	02n3767.pdf
	SIZE (KB)	
	PAGES	16

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ISO/IEC JTC 1 N7665

2004-11-04

Replaces:

**ISO/IEC JTC 1
Information Technology**

Document Type: Resolutions

Document Title: Resolutions Adopted at the Nineteenth Meeting of ISO/IEC JTC 1, 25-29 October 2004 in Berlin, Germany

Document Source: JTC 1 Secretariat

Project Number:

Document Status: This document is circulated to JTC 1 National Bodies for information.

Action ID: FYI

Due Date:

Distribution:

Medium:

Disk Serial No:

No. of Pages: 15

**Resolutions Adopted at the Nineteenth Meeting of ISO/IEC JTC 1
25-29 October 2004 in Berlin, Germany**

Resolution 1 - Reconstitute the Study Group on Web Services

JTC 1 endorses the report of the WSSG contained in document JTC 1 N 7588 and reconstitutes this Study Group on Web Services to:

- Continue work assigned in its charter (see below)
- Implement recommendations from its Paris and Montréal meetings
- Advise JTC 1 on appropriate mechanisms to receive and process submissions in the area of Web Services, including PAS and Fast Track.
- Elaborate a strategy for JTC 1 contributions to Web Services standardization avoiding preference for any particular technology.
- Coordinate with Fast Track and PAS Submitters regarding web services.
- Produce an inventory of web services activities as a top priority item.

For the purpose of this Study Group, and without prejudice to other definitions, the following working definition from W3C of Web Services will be used:

A Web service is a software system designed to support interoperable machine-to-machine interaction over a network. It has an interface described in a machine-processable format (specifically WSDL). Other systems interact with the Web service in a manner prescribed by its description using SOAP messages, typically conveyed using HTTP with an XML serialization in conjunction with other Web-related standards.

Definition taken from <http://www.w3.org/TR/2004/NOTE-ws-arch-20040211/#whatis>

The terms of reference for the group are contained in document JTC 1 N 7588 Annex B.

The Study Group will produce a report, with a summary of actions that have been initiated during its mandate and any remaining action items, for presentation at the JTC 1 2005 Plenary meeting in Canada.

Unanimous

Resolution 2 – Ongoing JTC 1 Web Services Work

JTC 1 does not currently see value in JTC 1 becoming another venue for the development of Web services infrastructure standards. JTC 1 does, however, recognize that ongoing web services work exists in JTC 1 SCs and that related New Work Item proposals in this area may be made in the future. In accordance with existing JTC 1 rules, these proposals shall consider whether and how the proposed new work overlaps or complements web services work outside JTC 1.

Objection: Canada

Resolution 3 - Cooperation with Consortia in Web Services Work

JTC 1 believes that it can contribute to Web services standardization by working cooperatively with consortia and other external organizations. JTC 1 encourages the consortia participating in its WSSG as well as other organizations working in the area of Web services to consider establishing or strengthening their relationship with JTC 1 by assessing the options (e.g., liaison relationship, PAS) listed in the JTC 1 Directives and initiating action if required

Unanimous

Resolution 4 – Request to JTC 1 from ITSIG

In ITSIG Resolution 9/2004, ITSIG requested JTC1 to provide input on issues concerning filenames, identifiers, standards designations, and their harmonization. In response to this request, JTC 1 National Bodies and Subcommittees are asked to submit contributions on these items by 15 January 2005 taking into account document JTC 1 N 7609 and Annex H of the JTC 1 Directives. All contributions will be forwarded to the ITSIG Liaison for consolidation (in consultation with the JTC 1 Chairman and Secretariat) into a JTC 1 position that can be presented at the March 2005 ITSIG meeting.

Unanimous

Resolution 5 – Scope of SC 2

JTC 1 approves the new scope of SC 2 as follows:

Standardization of graphic character sets and their characteristics, including string ordering, associated control functions, their coded representation for information interchange and code extension techniques. Excluded: audio and picture coding

Unanimous

Resolution 6 - Release of Standards which Fall under the ISO and IEC Criteria for No Cost Availability

JTC 1 instructs its Secretariat to request the ITTF to make the following documents available at no cost as they meet the previously established ISO and IEC criteria.

Test Page for ISO/IEC 19752 (rationale in JTC 1 N 7494)

ISO/IEC 20113 (rationale in JTC 1 N 7507)

ISO/IEC 20114 (rationale in JTC 1 N 7507)

ISO/IEC 20115 (rationale in JTC 1 N 7507)

ISO/IEC 20116 (rationale in JTC 1 N 7507)

ISO/IEC 20117 (rationale in JTC 1 N 7507)

ISO/IEC 21481 (rationale in JTC 1 N 7507)

ISO/IEC TR 18057 (rationale in JTC 1 N 7507)

ISO/IEC 16262 (rationale in JTC 1 N 7507)

ISO/IEC 17341 (rational in JTC 1 N 7507)

ISO/IEC 17342 (rationale in JTC 1 N 7507)

ISO/IEC 17344 (rationale in JTC 1 N 7507)

ISO/IEC 17345 (rationale in JTC 1 N 7507)
ISO/IEC 17346 (rationale in JTC 1 N 7507)
ISO/IEC 17462 (rationale in JTC 1 N 7507)
ISO/IEC 17592 (rationale in JTC 1 N 7507)
ISO/IEC 17594 (rationale in JTC 1 N 7507)
ISO/IEC 18809 (rationale in JTC 1 N 7507)
ISO/IEC 18810 (rationale in JTC 1 N 7507)
ISO/IEC 18836 (rationale in JTC 1 N 7507)
ISO/IEC 20061 (rationale in JTC 1 N 7507)
ISO/IEC 20062 (rationale in JTC 1 N 7507)
ISO/IEC 22050 (rationale in JTC 1 N 7507)
ISO/IEC 22051 (rationale in JTC 1 N 7507)
ISO/IEC 22091 (rationale in JTC 1 N 7507)
ISO/IEC 23651 (rationale in JTC 1 N 7507)
ISO/IEC 18372 (rationale in JTC 1 N 7507)

Unanimous

Resolution 7 - Release of Standards which do not Fall under the ISO and IEC Criteria for No Cost Availability

JTC 1 instructs its Secretariat to request approval from the ISO and IEC Councils to place the following document on the World Wide Web at no cost:

ISO/IEC 5218:2004 (rationale in JTC 1 N 7491)

Abstain: Germany

Resolution 8 – Visibility of Documents that are Available for No Cost

Noting with appreciation IEC Council Board CB Decision 2003/016 and ISO Council Resolution 6/2004 approving criteria for making JTC 1 standards free of charge, JTC 1 requests its Chairman and Secretariat to investigate with ISO and IEC Management mechanisms to accurately inform the public at large of the no cost availability of these standards. Such mechanisms may include placing a note against each of these standards on the web page of the ISO On-Line Store site clearly stating that there is no cost for electronically downloadable versions. Ideally, JTC 1 would like all official stores to acknowledge and make visible the no cost availability of these documents.

Further, JTC 1 requests its secretariat to investigate how these free standards could be made visible to the general public via internet search engines.

Unanimous

Resolution 9 – No Cost Availability of PAS and Fast Track Specifications

JTC 1 notes that specifications submitted to JTC 1 for PAS Transposition or Fast Track Processing are bound by agreements between JTC 1 and the external organizations as to whether or not these specifications are made available at no cost in electronic form by their originating organizations. Where submitted specifications are available at no cost from originating organizations, no further

approval by JTC 1 is required when these documents are approved as international standards. Such Specifications should be identified in their submission documents.

Unanimous

Resolution 10 - Continuation of JTC 1 Rapporteur Group on Implementing Information Technology

JTC 1 resolves to continue the Implementing Information Technology Rapporteur Group (IIT-RG) through the next JTC 1 Plenary meeting. JTC 1 encourages increased participation by National Bodies and SCs in the IIT-RG.

Unanimous

Resolution 11 - Appointment/Re-appointment of Officers

In accordance with the JTC 1 Directives, JTC 1 makes the following appointments/re-appointments effective this date:

- Frank Farance, IIT Rapporteur (through the next Plenary)
- Frank Farance, ITSIG Liaison (through the next Plenary)
- Josee Auber, JTC 1/ITU-T Liaison (through the next Plenary)
- Kate Grant, IEC TC 100 Liaison (through the next Plenary)
- Francois Coallier, SC 7 Chairman (through the 2007 Plenary)
- Bruce Peoples, SC 36 Chairman (through the 2007 Plenary)
- Richard Mabbott, SC 17 Chairman (through the 2007 Plenary)
- Tatsuo Kobayashi, SC 2 Chairman (through the 2007 Plenary)
- Francois Coallier, SWG Technology Watch Convener (through the next Plenary)
- Donald Deutsch, Study Group on Web Services Convener (through the next Plenary)

Unanimous

Resolution 12 – Documents for Stabilized Status

JTC 1 approves the list of standards contained in document JTC 1 N 7497 for stabilized status.

Unanimous

Resolution 13 – New Work Item Proposals for Privacy Technology

Having reviewed and discussed the report of the Privacy Technology Study Group contained in document JTC 1 N 7634, JTC 1 resolves that, for the time being, any new NPs that may arise related to privacy technology, not related to ongoing activities in other SCs, are assigned to SC 27.

Unanimous

Resolution 14 – DELETED

Resolution 15 – Support for Privacy Technology Standards

JTC 1 recognizes that privacy technology standards are important and JTC 1 supports and will facilitate their adoption of external work as international standards by using established JTC 1 procedures such as liaisons, PAS submissions and fast tracks.

Unanimous

Resolution 16 – ISO/IEC/ITU/UN ECE MoU Management Group and Privacy Technology Standards

JTC 1 acknowledges the offer of the ISO/IEC/ITU/UN ECE MoU Management Group to consider the issue of Privacy in their deliberations, and to inform ISO/IEC JTC 1 of the result.

Unanimous

Resolution 17 – Inventory of Privacy Activities

JTC 1 forwards the documents developed by the PTSG to SC 27 and instructs SC 27 to maintain the inventory initiated by the PTSG. Further, JTC 1 instructs the Chairs of SC 17, SC 27, SC 31, SC 32, SC 36, SC 37 to ensure that their entries in the Inventory are complete and accurate.

Unanimous

Resolution 18 – Engagement of the Privacy Enhancing Technologies Testing and Evaluation Project (PETTEP)

JTC 1 encourages the involvement of the Privacy Enhancing Technologies Testing and Evaluation Project (PETTEP) in the maintenance of the Inventory of Privacy Activities and any associated work via an established liaison relationship with SC 27.

Unanimous

Resolution 19 – Review of the Topic of Privacy Technology

JTC 1 resolves to review the topic of Privacy Technology Standards at its 2006 Plenary meeting, not excluding review in 2005.

Unanimous

Resolution 20 – Disbandment of the Privacy Technology Study Group

JTC1 disbands the PTSG and thanks the members of the group for their participation and contributions. JTC 1 further expresses its appreciation to the Canadian National Body, SCC, for their help and support in administering and hosting the PTSG and to Mr. John Hopkinson for his leadership of the Study Group.

Unanimous

Resolution 21 – Unified Patent Statements

JTC 1 resolves to adopt a unified patent statement form for use by JTC 1 Subcommittees for projects that are not developed collaboratively with the ITU-T. Therefore, JTC 1 requests the ITTF to expeditiously develop a draft of such a form using the recently agreed form for use by ITU-T | ISO/IEC for common and twin text as a basis. JTC 1 instructs its Secretariat to circulate this ITTF draft form to JTC 1 National Bodies for comment. Comments received will be reviewed by the ITTF, in consultation with the JTC 1 Chairman and Secretariat, and a revised form, consistent with the existing ISO/IEC patent policy and based on the received comments, will be circulated to JTC 1 National Bodies for approval.

Unanimous

Resolution 22 – Patent Declarations in Standards

JTC 1 notes that the ISO/IEC Directives require that full contact information of companies, organizations, people etc claiming patents in technology specified in a standard must be included in the introduction of the standard. JTC 1 reminds its Project Editors of this requirement and asks the ITTF to ensure that this information is properly included prior to the publication of the standard.

Abstain: Switzerland

Resolution 23 - Category C Liaisons

Having reviewed the requests for Category C Liaison, JTC 1 recommends that ITTF grant Category C Liaison status as follows:

- SC 29/WG 11 and the Open Mobile Alliance (OMA)* JTC 1 N 7511
- SC 29/WG 11 and the Digital Cinema Common Specification JTC 1 N 7512
Development Project & Digital Cinema Common Specification
Development Committee (DCCSDP&DCCSDC)
- SC 29/WG 11 and the Digital Media Project (DMP) JTC 1 N 7513
- SC 24 and NATO/MSCO JTC 1 N 7565
- SC 7/WG 2 and INTECOM JTC 1 N 7591

*JTC 1 notes that issues surrounding the previous OMA patent policy may limit the scope and the work of this liaison relationship, but welcomes the positive change to the policy that was made in 2004.

Unanimous

Resolution 24 – Establishment of a Special Working Group on Accessibility

JTC 1 believes that the work in the area of information communication and technology standardization for accessibility is a major undertaking, encompassing many international, regional and local interests. Additionally, there are significant standards efforts taking place in ISO, IEC, ITU and the national and regional standards bodies as well as various consortia/fora and user groups.

As identified in its long term business plan and to be responsive to international, regional, national, and end user requirements in the area of accessibility, JTC 1 establishes a Special Working Group on Accessibility with the following Terms of Reference:

The SWG will:

- 1) determine an approach, and implement, the gathering of user requirements, being mindful of the varied and unique opportunities (direct participation of user organizations, workshops, liaisons)
- 2) identify a mechanism to work proactively between meetings to make forward progress
- 3) gather and publish an inventory of all known accessibility standards efforts
- 4) identify areas/technologies where voluntary standards are not being addressed and suggest an appropriate body to consider the new work
- 5) track public laws, policies/measures and guidelines to ensure the necessary standards are available
- 6) through wide dissemination of the SWG materials, encourage the use of globally relevant voluntary standards
- 7) assist consortia/fora, if desired, in submitting their specifications to the formal standards process

Membership in the SWG will be open to:

- ISO/IEC JTC 1 National Bodies and Category A Liaisons
- ISO/IEC JTC 1 SCs with accessibility efforts or concerns (such as SC 35, SC 36, SC 37)
- ISO or IEC TCs with accessibility efforts or concerns (such as ISO TC 159)
- ITU-T SGs with interests/efforts in accessibility
- Regional standard development and support organizations with accessibility efforts/concerns (such as ICT SB DATSCG, ETSI HF, ITI, ANEC, CEN TC 224)
- Representatives of consortia/fora (for example, but not limited to) W3C's WAI, FSG Accessibility Workgroup, the International Ergonomics Association
- Consumer Organizations and User Representatives (the SWG will be responsible for determining the most appropriate method to identify and engage such recognized activities)

The SWG on Accessibility will meet twice a year. To demonstrate the achievements of the group, a status report will be submitted to JTC 1 after each SWG meeting as well as at each JTC 1 Plenary. The US will serve as Secretariat and Karen Higginbottom is appointed as Convener.

JTC 1 invites the SWG to review, modify and confirm these Terms of Reference during its initial meeting.

Unanimous

Resolution 25 – Establishment of a JTC 1 Ad Hoc Group on JTC 1 Directives

JTC 1 establishes a JTC 1 Ad Hoc on JTC 1 Directives to handle any outstanding JTC 1 Directives issues resulting from this Plenary meeting in Berlin as well as issues arising from the February 2005 Directives Maintenance Team meeting in Geneva. The Terms of Reference for this Ad Hoc are as follows:

- The Ad Hoc will use the conclusions of the DMT meeting as guidance in its work
- Deliberations of the Ad Hoc are limited to consideration and disposition of the items enumerated in JTC 1 N 7660. SCs are invited to take particular note of item 5 in N 7660.
- The Ad Hoc is empowered to issue 60 day Letter Ballots if necessary.

The Ad Hoc Group will be chaired by the JTC 1 Chairman.

The Ad Hoc Group will meet on 10-11 February 2005 in London, England, hosted by the U.K.

JTC 1 instructs its Secretariat to issue a call to National Bodies and Subcommittees for participation in this Ad Hoc Group and attendance at the February 2005 meeting.

The Ad Hoc will report on its activities to the JTC 1 2005 Plenary in Canada.

Unanimous

Resolution 26 – Title and Scope of SC 23

JTC 1 approves a new title and scope of SC 23 as follows:

Title: Digital Storage Media for Information Interchange

Scope: Standardization in the field of removable digital storage media other than hard disks utilizing optical and/or magnetic recording technology for digital information interchange, including;

- algorithms for the lossless compression of data
- volume and file structure

Unanimous

Resolution 27 – Circulation of ISO and IEC Higher Level Documents

JTC 1 believes that it is important that it be aware of decisions taken within the ISO and IEC governance bodies. Therefore, JTC 1 requests ISO and IEC make available to JTC 1 the resolutions of ISO Council, ISO/TMB, IEC Council Board, and IEC/SMB following each meeting of these governance bodies.

Unanimous

Resolution 28 – Joint Work Between JTC 1/SC 24 and ISO/TC 171/SC 2

JTC 1 approves the proposal in document JTC 1 N 7567 for joint work between SC 24 and ISO/TC 171/SC 2 on Metadata Crosswalk. Given JTC 1's involvement in the Special Group on Spatial Standardization and Related Interoperability, JTC 1 instructs SC 24 to bring this proposal to the attention of the Special Group on Spatial Standardization and Related Interoperability.

Unanimous

Resolution 29 – Establishment of a ISO/IEC JTC1 Ad Hoc Group on Vocabulary

JTC 1 expresses its appreciation to the Government of Canada for its offer to support a vocabulary project.

JTC 1 agrees, in principle, with the concepts presented in the Canadian proposal as clarified in document JTC 1 N 7661, but realizes that in order to answer a number of technical questions (e.g., those provided in document JTC 1 N 7662) prior to starting work on this project, a meeting of the ad hoc group on vocabulary needs to be scheduled where a representative of the Govt of Canada's Translation Bureau's Terminology Standardization Directorate and interested NBs and SCs will

participate. ISO/TC 37 will also be invited to participate. Therefore, JTC 1 reconstitutes a JTC 1 Ad Hoc Group on Vocabulary and appoints Mr. Joe Cote as Convener. The above meeting will serve to answer many questions raised by JTC1 SC's and to discuss technical details about the project. Canada is invited to schedule such a meeting in early 2005 between the Translation Bureau and the JTC 1 ad hoc group representatives. An expanded Project Plan, based on JTC 1 N 7661 and N 7662, will be provided by Canada 60 days prior to the early 2005 meeting so that it can be used as a basis for discussion at the meeting. The results of the meeting, including a detailed Project Plan, will be circulated to JTC 1 National Bodies for letter ballot concerning the implementation of the vocabulary project.

Abstention: Norway

Resolution 30 - JTC 1 Business Plan

JTC 1 approves document JTC 1 N 7643 as the current JTC 1 Business Plan.

Unanimous

Resolution 31 - Compare ISO/IEC Business Plan Templates with ISO/IEC JTC1 Business Plan Template

Having considered the ISO and the IEC Business Plan templates and comparing the drafting guidelines from these templates with its own Business Plan, JTC1 resolves that:

- 'Main fields and overall size of the market' is difficult to define for a horizontal committee such as JTC 1. This Information should be provided in the SC Business Plans, where appropriate.
- 'Relevant quantitative market indicators' may be included in subcommittee reports. The most important figure to demonstrate the market relevance of projects and standards is active participation.
- 'Environmental Issues' should be included in the Business Plan by those SCs, for which environmental issues are relevant.
- For detailed information, SC reports should be attached to the JTC 1 Business Plan (preferably by links to the documents).
- List of projects and standards should be provided by link to web sites.
- Representation and participation should be indicated by links to the JTC 1 web site.
- Structure, current projects and publications should be provided by links to the JTC 1 web site
- Active participation of National Bodies in meetings and ballots should be added to Business Plans (to check impact of 50% voting participation requirement).
- Information addressed to internal and external audiences should be separated
- Relevant external information be put on the web site.

The JTC 1 Chairman is instructed to add these elements to the SC template, JTC 1 Procedures, Annex G, Form 25

Unanimous

Resolution 32 – JTC 1 Long Term Business Plan

As part of its yearly Business Planning activities, JTC 1 reviewed the Long Term Business Plan contained in document JTC 1 N 7615 and resolves that

- The LTBP is still valid and applicable but some editorial changes are needed. These changes are contained in document JTC 1 N 7663
- The JTC 1 Secretariat is instructed to issue a call to National Bodies for comments on the Scope and Vision Statement. These comments will be considered during the next planning cycle

Therefore, JTC 1 approves the LTBP with the changes specified above.

Unanimous

Resolution 33 – JTC 1 LTBP Implementation Plan

Having reviewed the LTBP Implementation Plan, JTC 1 noted that all of the Key Strategic Elements are still valid with the exception of some minor editorial changes. The editorial changes are contained in document JTC 1 N 7664.

JTC1 also reviewed the Actions contained in its LTBP Implementation Plan as contained in document JTC 1 N 7616 and will update its actions as follows:

- Some Actions (ACT1, ACT2, ACT 5, ACT9) were identified as being ‘Business As Usual’ and should be put into a separate section ‘Ongoing Actions’. The text associated with Actions should be modified accordingly.
- Some Actions (ACT 3, ACT 6) have been completed and should be removed from the document
- Other editorial changes are contained in document JTC 1 N 7664.

Therefore, JTC 1 approves the LTBP Implementation Plan with the changes specified above.

Unanimous

Resolution 34 - Technology Watch

As part of its business planning review, JTC 1 also considered if any changes to the Technology Watch Terms of Reference or any changes to the process are needed and resolves that:

- No changes are necessary to the Terms of Reference and that Technology Watch is established as an ‘On-going Activity’ in the LTBP Implementation Plan.
- The Workshop concept will be continued
- Co-Locate with JTC 1 Plenary whenever possible to ensure broad SC participation (1 - 2 days prior to the Plenary)
- SCs should be contributors to as well as recipients of information
- Presentations from external organizations are important
- A call for ‘themes’ to NB’s , SC’s and A-Liaison Organizations should be issued within the next 60 days
- The following potential ‘themes’ have already been identified
 - Mobile IT
 - Grid Computing

- Nano Technology
- Preparation of the next meeting should be done by a small committee composed of members of the Technology Watch SWG

Unanimous

Resolution 35 - ITU-T participation in Technology Watch Activities

Noting that ITU-T is in the process of implementing its own Technology Watch activities, and considering that the information exchange between ITU-T and ISO/IEC JTC1 would benefit from ITU-T participation in JTC1 Technology Watch, JTC 1 invites ITU-T to its future Technology Watch meetings.

Unanimous

Resolution 36 - JTC 1 Delegation to the Special Group on Spatial Standardization and Related Interoperability

JTC 1 authorizes the following individuals to represent JTC 1 at JSG meetings until the next JTC 1 Plenary in 2005 in Banff, Alberta and instructs them to coordinate the submission of a written report for consideration at the Banff Plenary.

Mr. Knut Lindelien (SC 36)

Ms. Laura Moore (SC 24)

Mr. Steve Carson (SC 24)

Mr. Henri Bartel (SC 31)

Mr. Craig Harmon (SC 31)

Unanimous

Resolution 37 - JTC 1 Representative to the ISO Steering Committee on Image Technology

JTC 1 authorizes the following delegation to represent JTC 1 at the ISO Steering Committee on Image Technology meetings until the next JTC 1 Plenary meeting in 2005 in Banff, Alberta and instructs them to coordinate the submission of a written report for consideration at the Banff Plenary.

Ms. Laura Moore (SC 24)

Mr. Thomas Schmelzer (SC 28)

Mr. Jan van den Beld (SC 23)

JTC 1 instructs its delegation to ensure that JTC 1's ability to manage its program of work and progress its standards in a timely manner is not impaired.

Unanimous

Resolution 38 – Thanks to ITU-T

JTC 1 thanks ITU-T for its compliments to Dr. Walter Fumy, Chairman of ISO/IEC JTC 1/SC 27, for his presentation to the 4 October 2004 ITU Cybersecurity Symposium in Brazil. JTC 1 would also like to express its appreciation to Dr. Fumy for his efforts.

Unanimous

Resolution 39 – JTC 1 Market Trial Project

JTC 1 notes the ISO Council resolution 15/2004 and the final report of the JTC 1 market trial project contained in document JTC 1 N 7417. JTC 1 thanks the JTC 1 members of the market trial project team (Mr. Coallier, Mrs. Higginbottom and Mr. Hill) for their participation and efforts on behalf of JTC 1. JTC 1 also thanks Mr. Jacques-Olivier Chabot for his help with the market trial and related survey as well as the ISO CPSG for its willingness to work with JTC 1 through the trial and its willingness to continue to cooperate with JTC 1 on its efforts in this area.

Unanimous

Resolution 40 - Future Meetings

The following schedule of JTC 1 Plenary Meetings is agreed:

17-23 November 2005	Banff, Alberta, Canada
November 2006	Australia (tentative)
November 2007	South Africa (tentative)

National Bodies and liaison organizations are strongly encouraged to consider the possibility of hosting future JTC 1 Plenary meetings.

Unanimous

Resolution 41 - Timing of Contributions for the November 2005 JTC 1 Plenary Meeting in Canada

JTC 1 establishes the following deadlines for contributions for the November 2005 plenary meeting in Banff, Alberta:

Documents for the Banff Plenary, particularly those raising new issues/new agenda items or those for which a final agreement at the meeting is desired, must be delivered to the Secretariat no later than 17 October 2005 for posting on the JTC 1 web server. Documents received at the Secretariat's office after 17 October 2005 will be returned to the submitter and will not be considered.

The following exceptions are permitted:

Comments on posted documents provided they are received at the Secretariat's office in a form suitable for immediate posting, not later than 3 November 2005.

A proposed document revision from a project editor, which incorporates comments received prior to the meeting and which is intended to be developed further at the meeting, provided they are received at the Secretariat's office in a form suitable for immediate posting, not later than 3 November 2005.

The final agenda for adoption and use at the Banff Plenary will be posted to the JTC 1 web site on 8 November 2005.

For contributions submitted via email, the JTC 1 Secretariat will provide a mechanism by which the submitter will be notified that the contribution has been received at the Secretariat's office.

Nevertheless, ultimately the submitter is obligated to ensure receipt by:

- a) checking the JTC 1 web site for document posting;

- b) checking iterations of draft agendas for agenda items and associated document references, (a "last call" agenda will be issued on 24 October 2005);
- c) corresponding with the Secretariat.

JTC 1 instructs its Secretariat to strictly enforce these deadlines.

Unanimous

APPRECIATION RESOLUTIONS

- A. JTC 1 expresses its appreciation to Dr. Torsten Bahke, Director of DIN, and Dr. Jakel, German Ministry of Economics and Labor – Deputy Director for Technology and Innovation Policy, for their warm welcoming remarks and expressions of support for the work of JTC 1.

Acclamation

- B JTC 1 expresses its appreciation to the National Body of Germany for hosting this meeting. JTC 1 welcomed the opportunity to visit Berlin again and looks forward to returning for a future meeting.

Acclamation

- C. JTC 1 expresses its appreciation to the National Body of Germany for arranging this meeting in the excellent DIN facilities and for the wonderful and most appreciated morning and afternoon breaks and lunches. In particular, JTC 1 expresses its special thanks to Dr. Ingo Wende, Ms. Nadine Russmann and the entire DIN team for their excellent preparation and hard work before the meeting and their outstanding support during the meeting.

Acclamation

- D.a. JTC 1 expresses its appreciation to the German Information Technology Standards Committee at DIN (NI) and to the companies listed below for sponsoring the lovely social event at the Opernpalais unter den Linden. The location, the food and the music were outstanding and it was a wonderful way to spend an evening in Berlin.

- Fraunhofer Institute Software-und Systemtechnik
- GHP Cards
- Giesecke & Devrient
- IABG
- IBM
- MELZER
- PPC Card Systems
- REA Elektronik
- Secunet
- SIEMENS
- SRC Security Consulting

Acclamation

- D.b JTC 1 also wishes to thank Dr. Torsten Bahke, Director of DIN, and Volkmar Strauch, Permanent Secretary for Economics, Labour and Women’s Issues in the Berlin Senate, for their warm welcoming remarks during the social event.

Acclamation

- D.c The JTC 1 members very much appreciated sharing this evening with one of their close friends, Mr. Ulrich Hartmann. JTC 1 was honored to be part of the ceremony where Mr. Hartmann received the prestigious Beuth-Denkmuenze Award (Beuth Memorial Medal) from DIN. DIN awards the Beuth Memorial Medal to outstanding personalities who have rendered exemplary services to standardization and related areas of work. Our thanks to DIN and to the German Information Technology Standards Committee (NI) for allowing JTC 1 to participate in this special event.

Acclamation

- E. JTC 1 expresses its appreciation to its Subcommittee Chairmen, Subcommittee Secretariats, JTC 1 Rapporteur and JTC 1 Special Working Group Conveners for their efforts in support of the work of JTC 1 and for the timely preparation of the reports that reflect these activities.

JTC 1 especially wishes to thank those Officers who were in attendance at the meeting and provided presentations. All of the presentations were excellent.

Acclamation

- F. JTC 1 notes with regret the departure of three of its Subcommittee Chairmen: Dr. Shibano of SC 2, Ms. Moore of SC 24 and Mr. Farance of SC 36. JTC 1 expresses its utmost appreciation to Dr. Shibano, Ms. Moore and Mr. Farance for their hard work and dedication and for leading their SCs so successfully during their time in office.

Acclamation

- G. JTC 1 expresses its appreciation to the ad hoc conveners, Mr. David Keech (JTC 1 Procedures), Mr. Joe Côté (JTC 1 Vocabulary) and Mr. Michael Breidhardt (JTC 1 Business Planning) as well as the members of these groups for the excellent work done during the ad hoc sessions.

Acclamation

- H. JTC 1 expresses its appreciation to the Drafting Committee for its timely and efficient completion of the resolutions.

Acclamation

- I. JTC 1 expresses its appreciation to its Chairman, Mr. Scott Jameson, and its Secretariat, Ms. Lisa Rajchel, for their continued leadership and guidance.

Acclamation