

**ISO/IEC JTC 1/SC 2
Coded Character Sets
Secretariat: [Japan \(JISC\)](#)**

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| DOC. TYPE | Meeting Announcement | |
| TITLE | Logistical Information for the ISO/IEC JTC1/SC 2/WG 2 & SC 2 Plenary Meetings, Mountain View, CA, USA, 2006-04-24/28 | |
| SOURCE | National Body of USA | |
| PROJECT | | |
| STATUS | Please note that the WG 2 meeting will be held from 24th to 27th and the SC 2 plenary meeting will be held on 27th and 28th April 2006. The meeting of Editing Group on 14651 is also planned to be held on 27th prior to the SC 2 plenary. Please send Meeting Registration Form and Hotel Reservation Form to the host contact by 2006-03-31. National Bodies are asked to submit their list of delegates to the SC 2 Secretariat by 2006-03-31. | |
| ACTION ID | ACT | |
| DUE DATE | 2006-03-31 | |
| DISTRIBUTION | P, O and L Members of ISO/IEC JTC 1/SC 2 ; ISO/IEC JTC 1 Secretariat; ISO/IEC ITTF | |
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Secretariat ISO/IEC JTC 1/SC 2 - IPSJ/ITSCJ *(Information Processing Society of Japan/Information Technology Standards Commission of Japan) Room 308-3, Kikai-Shinko-Kaikan Bldg., 3-5-8, Shiba-Koen, Minato-ku, Tokyo 105-0011 Japan *Standard Organization Accredited by JISC
Telephone: +81-3-3431-2808; Facsimile: +81-3-3431-6493; E-mail: kimura@itscj.ipsj.or.jp

ISO/IEC JTC1/SC2/WG2 & SC2 Plenary Meetings
Mountain View, CA - USA April 24 - April 28, 2006

MEETING PLACE

Microsoft Silicon Valley Campus
1065 L'Avenida Street
Mountain View, CA 94043
Tel: +1-650-693-3921
Fax: +1-650-693-3010

The meeting will take place in the following conference rooms:

- Monday, April 24, 2006: Saturn Conference room—Building 1
- Tuesday, April 25, 2006: Pangea Conference room—Building 2
- Wednesday, April 26, 2006: Pangea Conference room—Building 2
- Thursday, April 27, 2006: Pangea Conference room—Building 2
- Friday, April 28, 2006: Saturn Conference room—Building 1

- Make sure you claim your badge at the Building's reception desk everyday. It will allow you to move freely on campus.

- In case any problem arises, please have the receptionist contact Magda Danish at extension 33921

- Morning and afternoon coffee and refreshments will be available free of charge. Lunch and snacks will be available for a fee (\$5-\$8) through the corporate campus cafeteria on the ground floor of Building 1.

- The sum of \$50.00 per participant will be collected in cash on the first day of the meeting to contribute towards upfront security fees. This sum covers the full week.

MEETING REGISTRATION AND HOTEL RESERVATION

Delegates are kindly requested to complete the Meeting Registration Form as indicated and Fax it back no later than March 31, 2006 to:

Magda Danish
+1-650-693-3010

If you wish to stay at the Comfort Inn in Mountain View, please complete the Hotel Reservation Form as indicated and fax it back no later than March 31, 2006 to:

Magda Danish
+1-650-693-3010

FOR YOUR CONVENIENCE, MEETING REGISTRATION AND/OR HOTEL RESERVATION FORMS MAY ALSO BE SENT BY EMAIL TO: magda@unicode.org

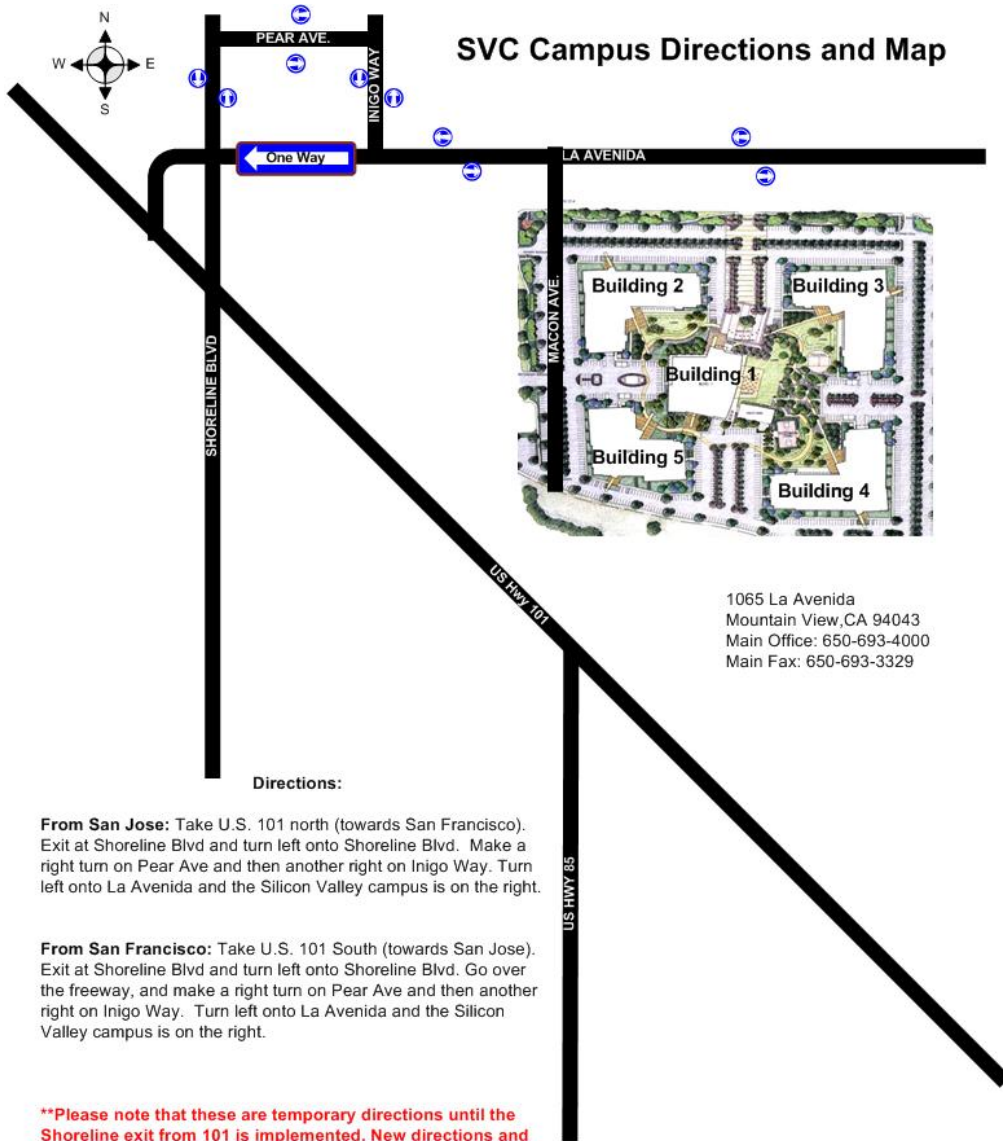
ACCOMODATION

Participants are free to book their own rooms at their preferred hotels. However, the Unicode Consortium can provide assistance in booking hotel rooms at the Comfort Inn,

1561 W El Camino Real, Mountain View, CA 94040, Phone: +1.650.967.7888, Fax: +1.650.967.3579. <http://www.stayanight.com/comfortinnmv/>

This hotel is located 30 miles south of San Francisco Airport, 10 miles north of San Jose Airport and less than 1 mile south of the Microsoft Silicon Valley Campus.

MAP AND DIRECTIONS TO MICROSOFT SILICON VALLEY CAMPUS



TRANSPORTATION

From airport to hotel:

All major rental companies have offices at San Francisco and San Jose airports. Door to door shuttle buses are also available at both airports and cost \$28/person from SFO to Mountain View and \$25/person from San Jose to Mountain View (companions pay \$10 each). Taxis will run approximately \$75 from SFO to hotel and \$35 from San Jose to hotel:

- From San Francisco Airport take 101 South
- From San Jose Airport, take 101 North
- Exit Shoreline Boulevard
- At the light, turn Right on Shoreline
- Turn Right on El Camino Real
- The hotel will be on your left.

From hotel to Microsoft Silicon Valley Campus:

The hotel is located less than 1 mile from the meeting place at Microsoft SVC. Taxis can be arranged through the hotel reception and should not cost more than \$10.00 per trip

- Make a Right on El Camino Real when exiting the hotel
- Turn Left on Shoreline Boulevard
- Stay on Shoreline until you cross the 101 overpass then make a Right on Pear Avenue
- Make a Right on Indigo Way
- Make a Left on La Avenida and continue for approximately ¼ mile
- Turn Right onto the Microsoft main entrance parking lot. You will be facing Building 1 as you pull into the parkway.

OTHER HOTELS

| | |
|--|--|
| Residence Inn by Marriott ★★☆☆ \$178 1854 W El Camino Real Mountain View, CA 94040 | Holiday Inn ★★☆☆ \$179 93 W El Camino Real Mountain View, CA 94040 (650) 967-6957 |
| Hilton Garden INN ★★☆☆ \$147 840 E El Camino Real Mountain View, CA 94040 | Hotel Avante ★★☆☆ \$189 860 E El Camino Real Mountain View, CA 94040 |
| Comfort Inn ★★☆☆ \$75 1561 W. El Camino Real Mountain View, CA 94040 +1-650-967-7888 +1-650-967-3579 | County Inn ★★☆☆ \$70 850 Leong Drive Mountain View, CA 94043 +1-650-961-1131 +1-650-965-9099 |

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Mountain View, CA - USA April 24 - April 28, 2006

MEETING REGISTRATION FORM

Please clearly complete this form as indicated and Fax it back no later than March 31, 2006 to:

Magda Danish
+1-650-693-3010
magda@unicode.org

Participant Information

| | |
|--------------|--|
| Last Name | |
| First Name | |
| Organization | |
| Title | |
| Address | |
| City | |
| Postal Code | |
| Country | |
| Telephone | |
| Fax | |
| E-mail | |

Accompanying Guests Information

| | Last Name | First Name |
|----|-----------|------------|
| 1. | | |
| 2. | | |

Date: _____

Signature: _____

ISO/IEC JTC1/SC2/WG2 & SC2 Plenary Meetings
 Mountain View, CA - USA April 24 - April 28, 2006

HOTEL RESERVATION FORM

Please clearly complete this form as indicated and Fax back no later than March 31, 2006 to: Magda Danish at +1-650-693-3010 or by email to magda@unicode.org

| Number of rooms needed | Room Type | Rate |
|------------------------|-----------------------|---------|
| | Single (1 Queen Bed) | \$75.00 |
| | Double (2 Queen Beds) | \$80.00 |

Hotel Guest Information

| | | | |
|-------------------|--|-------------------|------------------|
| Last Name | | | |
| First Name | | | |
| Address | | | |
| City, Postal Code | | | |
| Country | | | |
| Telephone | | | |
| Fax | | | |
| E-mail | | | |
| Arriving on | | __ Before 4:00 PM | __ After 4:00 PM |
| Departing on | | | |
| Credit Card # | | | |
| Expires on | | | |

Date: _____ Signature: _____ **HOTEL USE – CONFIRMATION#**



ISO/IEC JTC1/SC2/WG2 & SC2 Plenary Meetings
Mountain View, CA - USA April 24 - April 28, 2006

January 10, 2006

To whom it may concern

The Unicode Consortium and Microsoft Corporation are hosting the meeting of ISO/IEC/JTC1/SC2/WG2 in Mountain View, CA – USA on April 24 through April 28, 2006. This letter is an invitation for:

___ Mr.
___ Mrs.
___ Ms.

(name of participant)

to attend this meeting on behalf of:

(name of organization)

Should you have any questions or concerns, please contact The Unicode Consortium at:

Tel: +1-650-693-3921

Fax: +1-650-693-3010

A handwritten signature in blue ink, appearing to read 'Magda Danish', written over a horizontal line.

Magda Danish
Administrative Director
The Unicode Consortium